

ABOUT THE THREE YEAR UNDERGRADUATE (GENERAL) DEGREE COURSE OFFERED BY THE DIRECTORATE B. A and B. Com

Directorate of Distance Education offers B. A / B. Com Three Year (General) Degree Course. Students can seek admission in the Directorate of Distance Education in the University Campus or can also get enrolled in our **Learner's Support Centres**. The students can choose subjects from combination as given in the table on Page 13 in this prospectus. However, General English is a compulsory Subject. The subject of Environment Studies (EVS) is compulsory for B.A. / B.Com. Part-II only.

Medium of Instruction and Examination

Medium of instruction and examination in all the subjects shall be English except in case of Hindi, Urdu, Punjabi, Dogri, Persian, Arabic and Sanskrit. The medium of instruction and examination in Oriental Classical Languages i.e. Persian, Arabic & Sanskrit shall be the concerned language or the cognate modern Indian language opted by the candidate. The medium of instruction and examination in modern Indian languages i.e. Hindi, Urdu, Punjabi and Dogri shall be the language concerned.

Eligibility Criteria for B. A. / B. Com Part-I

- (i) Candidates who have passed the Higher Secondary Part-II (10+2) examination of the J&K Board of School Education or any other examination recognized as equivalent thereto by the University of Jammu, shall be eligible for admission to Three-Year Degree (General) Course Part-I.
- (ii) Candidates who have passed the Higher Secondary Part-II (10+2) examination in commerce subjects of the J&K Board of School Education or any other examination recognized as equivalent thereto by the University of Jammu shall be eligible for admission to Three-Year B.Com. (General) Course Part-I.

- (iii) **Candidates who have passed the Higher Secondary Part-II (10+2) examination of the J&K Board of School Education or any other examination recognized as equivalent thereto in any stream (other than commerce) obtaining not less than 45% marks in the aggregate shall also be eligible for admission to the B. Com Degree (General) Course Part-I.**
- (iv) A candidate who has **reappear in any one subject only in Hr. Sec. Part-II (10+2) examination shall also be eligible to seek provisional admission to the next higher class at his / her own risk and responsibility.** The candidate has to submit an affidavit duly attested by the Notary as per specimen given in Annexure - III
- (v) The candidate has to clear the subject in which he/she has been placed under reappear category within the permissible statutory chances failing which his/her provisional admission to the next higher class shall stand cancelled.

NOTE: The candidates are advised to choose any three subjects out of the combination of subjects in arts stream. Geography, Home Science, Music Psychology and Statistics are practical subjects and involve attending of 15 days of Internal Practical which are a compulsory component.

Checklist of Documents Required along with Application Form of B. A. / B. Com. Part - I

1. **Provisional Certificate** from the Institution last attended (in original).
2. **Character Certificate** from the Institution last attended or from any other gazetted officer / 1st Class Magistrate (in original).
3. Diploma of Matriculation Examination, Three self attested copies (with clearly visible particulars (please bring the original for verification purpose only).
4. Diploma of Hr. Sec. Part-II (10+2) and Marks Card along with Three self attested copies with clearly visible particulars (original to be brought for verification purpose).
5. The candidates who have passed their last examination from other

Universities / Boards shall submit **Migration certificate** (in original) along with the eligibility form duly filled in, and an affidavit as given in Annexure-I.

6. The address sheet, enclosed with the admission form has to be duly filled in capital letters in a legible hand.
7. Six recent passport size photographs, to be submitted for the purpose of the admission, enrolment, examination form and library card.
8. In case of candidates having a 'gap' of more than one year, the applicant must attach a **Notary Certified affidavit for Gap period**. The specimen has been given as Annexure-II of the Admission Form.
9. In case of 'Re-appear' the applicant must attach a **Notary Certified affidavit** for reappear. The specimen has been given as Annexure-III of the Admission form.
10. **Readmission Case** : Candidate seeking admission in B.A./B.Com Part-I for the second time will be called as readmission case and will have to provide. 'No Objection Certificate' (NOC) from the institution last attended.

NOTE: No certificate will be entertained after the last date prescribed for submission of admission form.

Eligibility Criteria for B. A. / B. Com Part-II

- (i) Candidates who have passed the B. A. Part-I examination of the University of Jammu or any other examination recognized as equivalent thereto by the University of Jammu shall be eligible for admission to Three-Year Degree (General) Course Part-II.
- (ii) Candidates who have passed B. Com Part-I examination of the University of Jammu or any other examination recognized as equivalent thereto by the University of Jammu shall be eligible for admission to Three Year B. Com Degree (General) Course Part-II.
- (iii) Candidate who is placed as reappear in one subject B. A. / B.Com Part-I examination shall also be eligible to seek provisional admission to the next

higher class at his/her own risk and responsibility. The candidate has to submit an affidavit duly attested by Notary as per specimen given in Annexure (III) of the Admission Form. The candidate has to clear the subject in which he/she has been placed under reappear category failing which his/her provisional admission to the next higher class shall stand cancelled.

Checklist of Documents Required along with Application Form of B. A./ B. Com Part-II

1. Three self attested copies of Marks Card of B.A / B.Com Part-I (original Marks card to be brought for verification purpose only).
2. Six recent passport size photographs to be submitted for the purpose of admission, enrolment, examination forms and library card.
3. In case of candidates coming from other colleges affiliated to University of Jammu, they will have to submit a No objection Certificate (NOC) from the institution last attended.
4. In case of 'Gap' of one or more than one year, the applicant must attach notary certified affidavit for the Gap Period. The specimen is given as Annexure - II of the Admission Form.

Note : No certificate will be entertained after the last date prescribed for submission of admission form.

Eligibility Criteria for B. A. / B.Com Part - III

- (i) Candidates who have passed B. A. / B. Com Part-II examination of the University of Jammu or any other examination recognized as equivalent thereto by the University of Jammu shall be eligible for admission to Three-Year Degree (General) Course Part-III.
- (ii) A candidate who has reappear in one subject only in either B. A. / B.Com. Part-I or Part-II examination shall also be eligible to seek provisional admission to the next higher class at his / her own risk and responsibility. The candidate

has to submit an affidavit duly attested by Notary as per specimen given in Annexure (III) of the Admission Form. The candidate has to clear the subject in which he/she has been placed under re-appear category failing which his/her provisional admission to the next higher class shall stand cancelled.

Checklist of Documents Required to be submitted along with the Form of B.A. / B.Com Part-III

1. Three self attested copies of Marks Card of B.A / B.Com Part-I (original Marks card to be brought for verification purpose only).
2. Three self attested copies of Marks Card of B.A./B.Com Part-II (original Marks card to be brought for verification purposes).
3. Six recent passport size photographs to be submitted for the purpose of admission, enrolment, examination forms and library card.
4. In case of '**Gap**' of one or more than one year, the applicant must attach notary certified affidavit for the Gap Period. The specimen is given as Annexure - II of the Admission Form.
5. The candidate who has passed their last examination from other University shall have to submit a **Migration Certificate (in original)** along with the eligibility form duly filled in.

Note : Students of B.A. /B.Com Enrolled with the Directorate of Distance Education are required to attach enrolment card with the Admission Form. No certificate will be entertained after the last date prescribed for submission of admission form.

Eligibility Criteria for Bridge Course (Part III of B.A. /B.Com Three Year Degree Programme)

Bridge course is of one year duration, comprising courses of study prescribed for Part-III of the B. A./B.Com Three-Year Degree (General) Course of University of

Jammu. The students who have passed B.A./B.Com examination under 10+2 +2 pattern of the University shall be eligible to seek admission in Bridge course and shall appear in Part-III examination of B.A. /B.Com Three Year Degree (General) Course in the same combination of subjects as pursued in their two year Degree Course.

Reservation for Physically Handicapped

This decision of the UGC regarding implementation of Persons with Disabilities Act 1995 in Universities for providing 3% reservation for persons with disabilities for admission in all the courses of study offered by the Universities and colleges including Directorate of Distance Education, University of Jammu, stands adopted. As such eligible candidates can avail of the same facility for courses being offered by the Directorate of Distance Education.

CHOICE OF COMBINATION OF SUBJECTS

General English is a compulsory subject. The candidates must choose three subjects in addition to General English. Students can choose only one subject from any of these columns.

Compulsory	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
General English	Education	Psychology***	Sociology	Statistics***	Philosophy	Hindi, Urdu, Dogri Punjabi MIL*	Economics
	Marketing Management	Home Science ***	Mathematics	Political Science	Geography***		Sanskrit, Persian, Arabic OCL**
		History	English Literature Business Management	Music***			

* Modern Indian Language

** Oriental Classical Language

*** Practical subject 15 days of attendance in internal practical is compulsory.

SUBJECTS PRESCRIBED FOR B.COM. PROGRAMME

B.COM. PART-I

1. General English
2. Financial Accounting (BCG-101)
3. Business Regulatory Framework (BCG-102)
4. Business Economics (BCG-103)
5. Principles of Management (BCG-104)
6. Any one of the following :
 - (i) Business Math (BCG-105)
 - (ii) Business Communication (BCG-106)

B.COM. PART-II

1. General English
2. Income Tax (BCG-201)
3. Corporate Accounting (BCG-202)
4. Company Law (BCG-203)
5. Business Environment (BCG-204)
6. Fundamental of Entrepreneurship (BCG-205)
7. EVS

B.COM PART - III

1. General English
2. Cost & Management Accounting (BCG-301)
3. Business Statistics (BCG-302)
4. Auditing (BCG-303)
5. Indirect Taxes (BCG-304)
6. Any one of the following :-
 - i) Marketing Management (BCG-307)
 - ii) Human Resource Management (BCG-308)

NOTE : All Courses prescribed for B.Com Part-I, II & III are compulsory.

STUDY MATERIAL

The Directorate shall provide Study Material to all the enrolled candidates. The candidates of learner's Support Centres shall collect the study material from their respective learner Support Centres. The study material is easy to comprehend and is on Self Learning Material (SLM) format.

Telephonic Counselling in Persian and Arabic

The Directorate of Distance Education, University of Jammu has initiated a student friendly initiative, of imparting Telephonic counselling for students of B.A. I / II/ III in Persian and Arabic subjects. Students can call the subject experts on every Saturday and Sunday between 4 to 6 p.m. to clear their subject related queries. The facility is also available for the students of Learner Support centres. The details of the subject experts or resource persons can be seen on website of DDE (www.distanceeducationju.in).

Library

The Library is located on the first floor of the new building of the Directorate. It has a very large collection of books which are made accessible to the students of DDE for reference and borrowing. It is well organised and maintained. The Librarians are experts at finding and organising information. It also provides a quiet area for study.

1. The Library is open to the registered borrowers from 9:30 a.m. to 5:00 p.m. on all working days.
2. Students found misbehaving in the Library are liable to be punished or debarred from the use of the Library.
3. Books shall be lent to those students for home reading who have made a payment of Library Security Rs. 490/- (Refundable).
4. Students can borrow two books at a time for 14 days only.
5. Fine for overdue period of borrowed books will be charged as given below :
 - i) Rs. 3 - for first 10 days.

- ii) Rs. 4 - for next 20 days.
 - iii) Rs. 7 - for beyond 20 days.
6. Books lost, defaced or injured in any way shall have to be replaced by the borrower.
 7. Students appearing at the University Examination shall surrender their Library Books and Identity cards / Smart Cards to the DDE Library before receiving roll number slips, failing which fine will be imposed.
 8. The smart Cards should be produced at the time of issue and return of books.
 9. The Library of Directorate provides Xerox facility to students for getting the Library Books Xeroxed on payment of Rs. 1/- per page.

Personal Contact Programme

Fifteen days Personal Contact Programme shall be conducted for the candidates for providing personal guidance and counseling. The candidates enrolled at learner's support centres shall have to attend the PCP at their respective learner's support centres only.

- NOTE :
- i) Attending the Personal contact Programme is not compulsory.
 - ii) This programme does not carry any marks.
 - iii) In case of a subject where faculty is not available in the Learner's Support Centre, the candidate shall have to undergo theory as well as **practical classes** at the Directorate of Distance Education at Jammu. In such a case, prior information should be given to the concerned Co-ordinator in the Directorate by the Co-ordinator of the Learner's support centre so that timely necessary action is taken.

Internal Assessment

Internal Assessment Assignment is a compulsory component and students who fail to submit it within the stipulated time shall not be eligible to sit in the external examination i.e. will not be issued the examination Roll Number Slips and thus will not be able to sit for the final examination.

Internal Assessment Assignment booklets are provided along with the study material.

The student of learner's support centres shall be provided Internal Assessment Assignment booklets alongwith the study material at their respective learner's support centre.

The students of BA./B.Com course are advised to collect their **Internal Assessment Assignment (IAA) booklets alongwith the study material.**

The components of internal assessment shall consist of four assignments in each subject. 20% of the total marks in each subject are allocated for internal assessment. **A candidate shall have to obtain minimum of 36% marks separately in the internal assessment and external examination in all subjects, except General English, in order to be declared pass in the external examination. However, pass percentage in General English shall be 33% separately for both external examination and internal assessment.**

Practicals

Geography, Home Science, Music, Psychology & Statistics subjects involve both theory and Practical.

Attending 15 days practical classes is a compulsory component of the course. The students shall have to attend practicals under the supervision of a teacher / expert to be specified by the Directorate failing which he/she shall not be eligible to appear in the examination.

In case of practical subjects, the students will have to appear in internal and external practical examination on the dates and venue communicated by the Directorate of Distance Education, University of Jammu. The students are advised to visit the DDE website for updates regarding practical schedules.

Environmental Science is a compulsory subject in B.A./B.Com Part-II which also involves both theory and practicals.

Practical in Environment Science (EVS) will be held once only on the date given in the prospectus. It is compulsory for students of B.A. / B.Com Part - II to attend this practical. No separate letters will be sent in this regard nor shall it be re-conducted.

EVS Practical is compulsory. The dates of the practical are notified in the academic schedule on page 25. No separate letter regarding this will be sent to students of B. A. Part-II.

Reconduct of Internal Practicals

Re-conduct of Internal Practicals in Geography / Home Science / Music / Psychology / Statistics for a student shall only be permitted under very pressing circumstances provided :

- application of the student for reconduct reaches the Directorate prior to one month of commencement of Annual Examination.

External Examination

The dates for the conduct of **External Annual Examination** are fixed by the office of the Controller of Examination, University of Jammu and the result is also declared by the Office of the Controller of Examination.

Declaration of Result and Award of Certificate / Degree

The result of candidates enrolled in DDE shall be declared by the office of Controller of Examination along with the regular students of the colleges and the Certificate / Degree shall be the same as awarded to the successful regular candidates of the colleges.

Note : Students are advised to go through the academic schedule given on page Nos. 25 and 26.

Important Instructions for Filling in the Admission Form

Candidates are advised to read carefully the following instructions before they fill in the admission form :-

1. The candidate seeking admission to Undergraduate Course shall ensure that he/she fulfills the eligibility conditions given on page 7, 8, 9, 10, 11, 12 as applicable.
2. The admission form should be filled in by the candidate in his/her own handwriting. The name in the enrolment form should be filled in BLOCK

LETTERS and should be the same as given in the certificate of the last examination passed.

3. Candidates shall affix recent passport size photographs on the space provided for the purpose - in the admission form, the enrolment form and the examination form.
4. **The candidate seeking admission to Undergraduate Course must attach all the documents as per the checklist given on pages 8, 9, 10, 11 as applicable.**
5. A candidate seeking admission after a gap / break in the continuity of his / her academic pursuit shall have to submit an affidavit duly attested by a Magistrate / Oath Commissioner / Notary public as per specimen given in Annexure - II of the Admission Form.
6. Subjects opted for the course should be carefully filled in the relevant column of the admission form, enrolment form, examination form and student profile form. **Subject option once exercised by the candidate and approved by the Directorate shall not be changed subsequently.** Subjects must be selected as per the combination given on page 13.
7. Subjects opted in B.A. Part - I shall continue in B. A. Part - II and III. **No change in subjects shall be permitted in B.A. Part-II or B.A. Part-III.** However, in case of B.Com, the candidates shall pursue the combination of subjects as prescribed year wise on Page 14.
8. Centre of examination must be clearly indicated in the examination form as well as in the admission form. **No request shall be entertained later regarding change of examination centre.**
9. Examination form carefully filled in all the respects along with examination fee should be deposited at the time of submission of admission form.
10. Postal address for correspondence must be filled in legibly in the form as well as in the address sheets enclosed with the admission form. **The Directorate shall not be responsible for non-delivery of registered letters or other letters containing important instructions, Roll Number Slips, Study Material, etc., to the students, on account of incorrect address or postal lapses.** Thus,

students are advised to regularly visit the website of the Directorate for important information regarding their programme.

11. Each candidate shall ensure that the particulars furnished in the admission form are complete and correct in all respects. In case, it is detected at any stage that a candidate does not fulfil the eligibility conditions and/or has furnished incorrect information or suppressed any material information or facts, his/her candidature will be cancelled and the fee paid by such a candidate shall be forfeited.
12. Admission form incomplete in any respect shall be rejected. Seeking admission on the basis of false identity, misrepresentation by submitting false certificates / documents or suppression of any material fact is unlawful and will result in cancellation of admission.
13. Admission cannot be claimed as a matter of right.

ADMISSION FEE AND OTHER CHARGES

Admission Fee and other charges for B.A./B.Com Part-I, II & III (For each year) and Bridge course (i.e. Part-III only) is Rs. 4,780/- (This includes the cost of the examination form also, which will be provided to the candidate at the time of admission)

In addition to the above fee the candidates are required to deposit the following fee in the Directorate as the case may be;

- | | | | |
|------|------------------------------|---|---|
| I. | Registration Fee | = | Rs. 225/- For the candidates not registered with Jammu University. |
| II. | Eligibility Fee | = | Rs. 550/- Candidates migrating from Universities or Boards other than J&K State Board of School Education. |
| III. | Practical Fee Per Subject | = | Rs. 530/- in addition to the normal fee. For the students of B.A. Part-II, Practical fee is compulsory for EVS. |
| IV. | Library security | = | Rs. 490/- (Refundable) for Candidates, who want to be the Member of DDE Library. |
| V. | Learner's Support Centre Fee | = | Rs. 500/- For those who are enrolled through learner support centres. |
| | Degree Fee | = | Rs. 500/- for B.A./B.Com Part-III only. |

NOTE :

The candidates shall pay full fee at the time of admission. Besides this, the students enrolled with DDE shall be required to pay any other fee and dues, prescribed from time to time by the University of Jammu. The details of late fee to be charged (as applicable) for admission form being submitted late is available in the admission notification.

Mode of Payment of Fee

The candidate interested to seek admission in the **Directorate of Distance Education, University of Jammu** shall deposit their admission fee in cash in **J&K Bank, New University Campus, Jammu only and to obtain a receipt in duplicate. Out of the two receipts, the candidates shall paste one copy of the said receipt on the admission form and submit it along with other documents at the time of admission. The other receipt is for students personal record.**

OR

Through Bank Draft drawn in favour of Director, Directorate of Distance Education, University of Jammu, Payable at Jammu through any nationalised / scheduled Bank.

The candidates interested to seek admission in the **Directorate of Distance Education, University of Jammu through Learner's support center namely Kathua, Udhampur, Rajouri, Poonch, Bhaderwah, Doda, Kishtwar, Billawar, Ramban, Ramnagar and Samba** shall deposit their admission fee through A/C payee Bank draft drawn in favour of the **Director, Directorate of Distance Education, University of Jammu** payable at Jammu.

Refund of Fee

1. The applicant declared ineligible for admission must submit an application for refund to the Director, Directorate of Distance Education within 15 days after being declared as ineligible, after which no request for refund shall be entertained.
2. If a candidate is found ineligible and not enrolled, the fee paid by him/her shall be refunded after deducting Rs. 200/- to cover remittance and other charges.
3. If the applicant is not enrolled because of his/her having not submitted the required certificates by the date fixed for the purpose or has submitted bogus or forged documents, his/her admission shall be cancelled and fee paid shall not be refunded.
4. Fee once paid by enrolled candidates shall not be refunded.

POST - ADMISSION INSTRUCTIONS

1. Admission granted to the students to B. A. and B.Com. (Three Year General Degree Course) shall remain provisional till the University confirms the admission.
2. Candidates enrolled with the Directorate of Distance Education for UG course shall have to abide by the provisions of the Act, Statutes, Regulations etc. of the University prescribed from time to time.
3. Submission of Internal Assessment Assignment is a compulsory component. No separate letters will be sent in this regard.
4. Internal Practicals in the subjects which involve both theory and practicals i.e. Geography, Home Science, Music, Psychology and Statistics are compulsory. **A student who has not undergone 15 days internal practical is neither eligible to appear in the external practical nor sit in the theory examination of all subjects.**
5. No refund or adjustment of fee is permissible once a candidate has been admitted or is declared ineligible after seeking admission, on account of misbehaviour, misrepresentation or suppression of facts.
6. All legal disputes relating to the undergraduate courses through distance education mode shall be subject to the jurisdiction of Jammu Courts only.
7. In all written correspondence with the DDE, the candidate must mention his/her enrolment number, class and session.

ACADEMIC SCHEDULE - SESSION 2015 - 2016

Personal Contact Programme

B. A. PART - I

Academic Activity	Dates	Time	Venue
Personal Contact Programme (Class Work)	26th Oct. 2015 to 9th Nov. 2015 (15 working days) (Optional)	9:00 a.m. onwards	DDE Halls A, B, C, D, E & F University of Jammu.
Internal Practicals	20th Nov. 2015 to 4th Dec. 2015 (15 working days) (Compulsory)	To be Notified	DDE Hall D University of Jammu.
Submission of Internal Assessment Assignments (IAA)	15th Nov. 2015 to 30th Nov. 2015 (Compulsory)	10:00 a.m. to 4:00 p.m.	Undergraduate Section (Room No. 8 Ground Floor)

B. A. PART - II

Academic Activity	Dates	Time	Venue
Personal Contact Programme (Class Work)	13th Nov. 2015 to 1st Dec. 2015 (15 working days) (Optional)	9:00 a.m. onwards	DDE Halls A, B, C, D, E & F University of Jammu.
Internal Practicals	7th Dec. 2015 to 23rd Dec. 2015 (15 working days) (Compulsory)	10:00 a.m.	DDE Halls A, B, C & D University of Jammu.
EVS Practicals (Compulsory)	21st Dec. 2015 to 23rd Dec. 2015	2.30 p.m.	DDE Halls A, B, C D & E University of Jammu.
Submission of Internal Assessment Assignments (IAA)	26th Nov. 2015 to 10th Dec. 2015 (Compulsory)	10:00 a.m. to 4:00 p.m.	Undergraduate Section (Room No. 8 Ground Floor)

B. A. PART - III

Academic Activity	Dates	Time	Venue
Personal Contact Programme (Class Work)	7th Oct. 2015 to 21st Oct. 2015 (15 working days) (Optional)	9:00 a.m. onwards	DDE Halls A, B, C, D, E & F University of Jammu.
Internal Practicals	4th Nov. 2015 to 19th Nov. 2015 (15 working days) (Compulsory)	To be Notified	DDE Hall D University of Jammu.
Submission of Internal Assessment Assignments (IAA)	23rd Oct. 2015 to 12th Nov. 2015 (Compulsory)	10:00 a.m. to 4:00 p.m.	Undergraduate Section (Room No. 8 Ground Floor)

B. COM PART - I, II & III

Academic Activity	Dates	Time	Venue
Personal Contact Programme (Class Work)	4th Dec. 2015 to 20th Dec. 2015 (Optional)	To be Notified	DDE Halls A, B & C University of Jammu.
Submission of (I. A.) Assignments	1st Dec. 2015 to 15th Dec. 2015 (15 working days) (Compulsory)	10:00 a.m. to 4:00 p.m.	Undergraduate Section, Ground Floor, DDE

ACADEMIC SCHEDULE FOR LEARNER'S SUPPORT CENTRES

Interactive Counselling Session only for the students of B.A. / B.Com Part-I, II & III enrolled with Learner's Support Centres of DDE shall be held as per schedule given below :

<u>LSC</u>	<u>Date</u>	<u>Time</u>
Udhampur	9th Oct. 2015	1:00 p.m.
Kathua	13th Oct. 2015	1:00 p.m.

Interactive Counselling Session only for the students of B.A. / B.Com Part-I, II & III enrolled with Learner's Support Centres of DDE shall be held as per schedule given below :

<u>LSC</u>	<u>Date</u>	<u>Time</u>
Udhampur	9th Oct. 2015	1:00 p.m.
Kathua	13th Oct. 2015	1:00 p.m.
Rajouri	16th Oct. 2015	1:00 p.m.
Poonch	17th Oct. 2015	1:00 p.m.
Doda	26th Oct. 2015	1:00 p.m.
Bhaderwah	27th Oct. 2015	1:00 p.m.
Kishtwar	28th Oct. 2015	1:00 p.m.

NOTE :

1. No assignments shall be accepted after the last date.
2. Learner's Support Centres located in Rajouri, Poonch, Doda, Bhaderwah, Kishtwar, Udhampur, Kathua, Billawar, Ramban, Ramnagar & Samba shall also follow the Academic calendar.
3. Students are advised to regularly visit the website of the Directorate for any changes in the above schedule and important information regarding their programme.

Website : www.distanceeducationju.in

PROGRAMMES OFFERED BY THE DIRECTORATE OF DISTANCE EDUCATION

S. No.	Programme	Duration	Coordinator
1.	B. A. General Degree Course	3 Academic Years	B. A.-I Dr. Anuradha Goswami B. A. II Dr. Hina S. Abrol B.A. III Dr. Anuradha Goswami
2.	B.Com. General Degree Course	3 Academic Years	Ms. Rohini Gupta Suri
3.	M. Com	2 Academic Years (4 Semesters)	Prof. Sandeep Tandon e-mail sandeeptandon@ distanceeducationju.in
4.	M. A. Urdu	2 Academic Years (4 Semesters)	Prof. V. D. Singh e-mail vijaysingh1233@yahoo.com Dr. Ashok Kumar, Teacher Incharge
5.	M. A. English	2 Academic Years (4 Semesters)	Dr. Anupama Vohara e-mail: coordinatorengdde@gmail.com
6.	M. A. Hindi	2 Academic Years (4 Semesters)	Dr. Anju Thappa e-mail. anjuthappa@ distanceeducationju.in
7.	M. A. Sociology	2 Academic Years (4 Semesters)	Dr. Neharica Subhash, Teacher Incharge e-mail. neharicasubhash@ distanceeducationju.in
8.	M. A. Dogri	2 Academic Years (4 Semesters)	Dr. Padam Dev Singh Teacher Incharge
9.	M. A. Pol. Sc.	2 Academic Years (4 Semesters)	Dr. V. V. V. Nagendra Rao email. vvnagendra@yahoo.com
10.	M. A. Economics	2 Academic Years (4 Semesters)	Dr. Jasbir Singh email. drjbsing@yahoo.com Dr. Neelam Choudhary, Teacher Incharge
11.	PGDBM	1 Academic Year	Dr. Himani Arora, Teacher Incharge
12.	B.Ed	2 Years	Dr. Jaspal Singh e-mail. jaspalsinghwarwal@ distanceeducationju.in
13.	M.Ed	1 Year (2 Semesters)	Prof. Darshana P. Sharma darshanapsharma@yahoo.co.in