

Important Instructions for Filling in Online B.Ed Admission Form

Candidates are advised to read carefully the following instructions before they fill in Online Admission Form:-

1. The candidate seeking admission to the B.Ed. Programme shall ensure that he/she fulfils the eligibility conditions as specified in the admission notification.
2. Please read e-prospectus available on the website www.distanceeducationju.in before filling in the Application Form.
3. Fill in the Admission Form Online at www.distanceeducationju.in
4. The name should be filled in BLOCK LETTERS and should be the same as given in the certificate of the last examination passed.
5. Scan photograph and signature and upload those.
6. Click the submit button after filling in the application form online.
7. The applicant will come to know about the serial number of his /her application form once he/she clicks the 'submit' button after filling in the form online. Please note down this "Serial Number" as it is required for further correspondence and queries.
8. Print two copies of the filled in form (one for the personal record of the candidate for further use and one to be brought at the counseling –cum –admission as and when asked for).
9. Admission form incomplete in any respect shall be rejected .The Directorate of Distance Education shall not enter into any correspondence in this regard. Seeking admission on the basis of false identity, misrepresentation by submitting false certificates / documents or suppression of any material fact is unlawful and will result in cancellation of admission.
10. The selected candidates when called for counseling shall have to pay the fee-Rs. 32380/- including the cost of prospectus through online mode using any bank debit card/credit card/ internet banking. In addition to the fee mentioned above, the candidates are required to deposit the registration fee, eligibility fee, revival of registration if migration certificate is surrendered and revival fee as applicable.
11. The candidate must bring all the original documents at the time of counseling –cum – admission.
12. In view of rampant reports of fake certificates and fake universities, the University reserves the right of screening applications of applicants who have obtained their qualifying degrees from Universities other than University of Jammu and evaluating their competence before considering them for admission in a manner as decided by University / Directorate from time to time.
13. In pursuance of the decision taken by the Standing Committee of the Academic Council at its meeting held on 5th September 2005 vide notification No.FACD/V/128/05/6368-6517 dated 05/10/2005, any course run by the study centers/franchises of any University in the country except IGNOU is not recognized. However, as notified by the University of Jammu Vide notification No. F. Acd/III/13/93629521 dated 22. 10. 2013, degrees obtained by the candidates through study centers of Maulana Azad National Urdu University (MANUU) are recognised provided the study centers are functioning strictly under the control of the MANUU as per rules and regulations of the University / UGC.
14. Admission cannot be claimed as a matter of right.
15. Only application forms registered online shall be accepted.
16. The counseling schedule will be displayed on our website www.distanceeducationju.in.
17. A candidate shall not be allowed to make any change in his/her on-line Application Form, by way of addition, deletion or alteration, once it has been finally submitted on the website.
18. Candidates holding Bachelor's Degree of One sitting Programme are not eligible for admission to the programme.
19. For any assistance please call Helpline 2435248.

e-Prospectus

Bachelor of Education
Programme
Session 2020-22



NAAC accredited 'A+' University

DIRECTORATE OF DISTANCE EDUCATION
UNIVERSITY OF JAMMU
JAMMU

www.distanceeducationju.in

e-Prospectus
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1. **Programme Structure:** The Programme Structure for Bachelor of Education (B.Ed.) Programme in the Directorate of Distance Education shall extend over a period of two academic years (04 Semesters). The Bachelor of Education Programme(B.Ed.) aims at preparing in-service teachers for secondary stage of education, in accordance with the notifications of the NCTE with regard to minimum qualifications for recruitment as a teacher. The Programme shall use blended learning modality for design, development and delivery of the programme.
2. **Duration:** B.Ed. programme offered through the DDE is of two year duration (four semesters). However, as per the Regulation 3 of NCTE Norms and Standards for Bachelor of Education Programme through Distance Learning System, students shall be permitted to complete the components of the degree within a period of five years.
3. **Intake Capacity:** The intake capacity for the two year B.Ed. Programme in the DDE in a given academic session shall be 500.
4. **Time of Admission:** Admission to B.Ed. Programme through distance mode by the Directorate of Distance Education, University of Jammu shall start ordinarily in the first week of July every year.
5. **Mode and procedure of Admission:** The admission to two year B.Ed. Programme (04 Semesters) shall be made on the basis of merit of the candidate. Admission shall be made through Counselling on the basis of properly filled in forms. Incomplete forms shall be rejected. The Counselling schedule shall be notified separately. No separate

invitation for Counselling shall be sent individually to the candidates. The candidates have to be present personally at the time of Counselling.

6. Eligibility: Admission to B.Ed. Programme in the Directorate shall be open to candidates:

iii) who are trained in-service teachers in elementary education with at least 50% marks (45% for SC/ST candidates) either in the Bachelor's Degree (10+2+3 pattern) and/or Master's Degree in humanities/ sciences/social sciences/ commerce with minimum 50% marks or degree in engineering/technology with specialization in science and mathematics with minimum 55% marks.

iv) who have completed a NCTE recognized teacher education programme through face-to-face mode with at least 50% marks (45% for SC/ST candidates) either in the Bachelor's Degree (10+2+3 pattern) and/or Master's Degree in humanities/ sciences/social sciences/ commerce with minimum 50% marks or degree in engineering/technology with specialization in science and mathematics with minimum 55% marks.

7. Admission Fee: Admission Fee for the session 2020-22 is Rs 32380. In addition to the mentioned fee the candidates are required to deposit the following fee in the directorate as the case may be :

a) Registration Fee Rs 360/- for the candidates not already registered with the University of Jammu

b) Eligibility Fee Rs 880/- for candidates migrating from other universities

c) Revival of Registration Fee Rs 500/- if migration certificate is surrendered

d) Revival Fee Rs 1380/-

8. Refund of Fee: The applicants declared ineligible for admission at the time of counseling cum admission to the B.Ed programme must submit an application for refund of fee to the Director, Directorate of Distance Education within 15 days after being declared ineligible. No request for refund of fee shall be entertained after the expiry of 15 days.

9. Self Learning Material: The Directorate shall provide the self learning material to the enrolled students as per the prescribed syllabi and statutes.

10. Personal Contact Programme: Apart from the self learning material, the DDE shall conduct 04 personal contact programmes (one in each semester) during the entire programme in addition to other programmes like internship, workshops, extension lectures, etc. The duration of each contact programme shall be 15 working days per semester which will be conducted at different available academic institutions/PCP centres.

11. Curriculum: The curriculum of B.Ed offered through the face to face mode will be the curriculum of the distance mode in this programme, hence the nomenclature of this programme shall be same and will be referred to as B.Ed. However, since the ODL mode will cater to the in-service school teachers, the curriculum will be transact to systematize and structure the past teaching experiences gathered while teaching. The Programme shall use blended learning modality for design, development and delivery of the programme.

12. Practical Components

- **Internship/School Based Activities:** The student teachers pursuing B.Ed programme through the distance mode by the Directorate of Distance Education shall be involved in activities which a teacher is supposed to perform in the school. These activities shall be conducted in the recognized institutions of the School Education Department like Elementary Schools, Anganwadi centres, SIE, DIETS, High and Higher Secondary Schools. As per Regulation 6.2 (g) of NCTE Norms and Standards for Bachelor of Education Programme through Distance Learning System, the student-teacher shall interact with a faculty member (a senior and experienced teacher/principal/faculty of the school where the student teacher is working) to work on school based activities. Thus, a student-teacher shall be supervised/guided by the mentor for the school based activities. (Annexure-2). The activities of the student-teacher shall be monitored by a team comprising three senior teacher-educators, constituted in consultation with Dean and coordinator concerned. The team shall visit the venue when internship and

teaching practice are in progress.

- **Practice of Teaching:** A learner enrolled in the B.Ed Programme shall go through a teaching practice for three months in the schools where he/she works under the supervision of Senior teacher/ academic counselor as per Regulation 6.2 (h) of NCTE Norms and Standards for Bachelor of Education Programme through Distance Learning System, this activity shall be conducted in the recognized schools of the School Education Department where the student teacher works, under supervision of senior teacher/ headmaster/principal of the school concerned. The student teacher shall be provided constructive feedback on his/her performance by the supervisors/ teacher educators. The student teacher shall discuss with supervisors/teacher educators the preparation of the lesson plans, delivery of lessons and feedback on the lessons delivered. Each student teacher shall receive personal supervision and feedback on his/her teaching practice from the teacher. Considerable emphasis will be given on skill development and pedagogy.

13. Medium of Instructions and Examination: English shall be the medium of instruction and examination in all papers except in Modern Indian Languages, where the medium of instruction and examination shall be the language concerned.

Note: Before submitting the on-line Application form, candidates are advised to read the e-prospectus carefully to ensure that they fulfill all the eligibility conditions laid down for admission to B.Ed. Programme. In case, it is detected at any subsequent stage that a candidate does not fulfill the eligibility criteria and/or has furnished incorrect information, concealed/ suppressed material facts, his/her candidature will be cancelled, even if already admitted.